

The Organizational Meeting of the Town Board of the Town of Orchard Park, Erie County, New York was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York 14127, on the 5th day of January, 2011 at 6:00 PM (local time), the advertised time, and there were:

PRESENT AT ROLL CALL:

Janis Colarusso	Supervisor
Nancy Ackerman	Councilmember
David Kaczor	Councilmember
Eugene Majchrzak	Councilmember
Ed Graber	Councilmember
Carol R. Hutton	Town Clerk
Leonard Berkowitz	Town Attorney
Andrew Geist	Building Inspector
Andy Benz	Chief of Police
Fred Piasecki, Jr.	Highway Superintendent
Wayne Bieler	Town Engineer

Supervisor Colarusso read into the record the following: "If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics."

Supervisor Colarusso introduced Certified Lay Speaker Beryl Welch, from Emanuel Methodist Church and Orchard Park Methodist Church, who opened the **2011 Organizational Meeting and the 1st Regular Meeting of the Year** with words of inspiration and ended his thoughts with a prayer.

Swearing in Ceremony:

At this time, Carol Hutton was sworn in as Town Clerk, with Leonard Berkowitz giving the "Oath of Office" while her daughter, Amey Dziulko, held the bible.

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLARUSSO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

WHEREAS, a Public Officer Law, §11-2, provides that in lieu of any additional undertaking, as required by law, the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town, and

WHEREAS, such blanket undertaking must be approved as to form, manner of execution, and sufficiency of surety by the Town Board, and filed in the same manner as individual undertakings, and

WHEREAS, §11-2 provides that such blanket undertaking must indemnify against losses caused by the failure of the officer or employees to faithfully perform their duties, or by their fraudulent or dishonest acts.

NOW, THEREFORE, be it

RESOLVED, that the Supervisor is hereby authorized and directed to procure a **blanket undertaking** for all town officers and employees for the amount of \$100,000 per official or employees, the cost of which blanket undertaking shall be a town charge, and be it further

RESOLVED, that upon execution of the blanket undertaking, said undertaking shall immediately be filed in the office of the Town Clerk of the Town of Orchard Park, New York.

The resolution was unanimously adopted.

2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the Supervisor as the *Budget Director* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

3) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby appoint Michael Wolf to the position of *Deputy Town Attorney* for the Town of Orchard Park, at the salary stipulated in the budget for the Year 2011.

The resolution was unanimously adopted.

4) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR COLARUSSO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Roberta Buczkowski to the position of *Secretary to the Supervisor* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

5) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Nancy Hart to the position of *Town Prosecutor* for the Town of Orchard Park, at the salary stipulated in the budget for the Year 2011.

The resolution was unanimously adopted.

6) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that Drescher & Malecki, LLC, is hereby retained as *Accountants* for the Town of Orchard Park for the Year 2011, and be it further, the Supervisor is directed to sign the *Agreement with Drescher & Malecki, LLC*, as Accountants for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

7) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that Carol Hutton is hereby appointed *Clerk of all Special Improvement Districts* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

8) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLARUSSO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the following *Standing Committee Assignments & Liaison Assignments* for all Town Board Members are hereby approved for the Year 2011, and be it further

RESOLVED, the list of Committees & Assignments will be filed in the Office of the Town Clerk for review.

Standing Committee Assignments:

Building & Grounds: Supervisor Colarusso & Councilmember Ackerman
Cable TV: Councilmember Kaczor & Supervisor Colarusso
Dare: Councilmember Ackerman & Supervisor Colarusso
Economic Development & Planning: Councilmember's Kaczor & Graber
Ethics Committee: Councilmember's Graber & Ackerman
Highway: Councilmember's Kaczor & Majchrzak
Insurance: Supervisor Colarusso & Councilmember Kaczor
Library: Councilmember Ackerman & Supervisor Colarusso
Parks & Recreation: Councilmember's Kaczor & Majchrzak
Personnel: Supervisor Colarusso & Councilmember Graber
Police: Supervisor Colarusso & Councilmember Majchrzak
Purchasing: Supervisor Colarusso & Councilmember Kaczor
Refuse/Recycling: Councilmember's Ackerman & Majchrzak
Safety & Training: Councilmember's Kaczor & Majchrzak
Sewer Management: Supervisor Colarusso & Councilmember Majchrzak
Street Lighting: Councilmember's Majchrzak & Ackerman
Tree Planting: Councilmember's Ackerman & Graber
Union Negotiations: Supervisor Colarusso & Councilmember Ackerman
Youth: Councilmember's Ackerman & Graber

Liaison Assignments:

Board of Assessment Review: Councilmember Graber
Board of Ethics: Councilmember Graber
Compost Facility: Councilmember Ackerman
Conservation Board: Councilmember Ackerman
Department of Senior Services: Supervisor Colarusso
Economic Development: Councilmember Kaczor
Historic Preservation: Councilmember Kaczor
Library Board: Councilmember Ackerman
Planning Board: Councilmember's Ackerman & Majchrzak
Public Safety Committee: Councilmember Majchrzak
Recreation Commission: Councilmember Kaczor
Tree Conservancy: Councilmember Ackerman
Village Board: Councilmember Graber
Zoning Board of Appeals: Councilmember Majchrzak

The resolution was unanimously adopted.

9) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the following are hereby appointed to the *Insurance Advisory Board* for the Town of Orchard Park for the Year 2011: William McNamara & Peter Swartwout, and be it further, each member of the Insurance Brokers Committee file a *Copy of their Insurance Brokers License* (or proof of previous license held during ten year with an insurance agency) with the Town Clerk within thirty (30) days of appointment, and be it further, that the *Chairperson* will be decided by the advisory board at the first meeting of the Year in 2011.

The resolution was unanimously adopted.

10) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Kathleen Swarbrick, Marie Carruthers and Mary Perram, as *Deputy Town Clerks and Vital Statistics Sub Registrars*, for the Town of Orchard Park for the Year 2011, and be it further

RESOLVED, that the Town Board does hereby appoint Kathleen Swarbrick and Marie Carruthers as *Marriage Officers* for Town of Orchard Park for the Year 2011, and be it further

RESOLVED, that the Town Board does hereby appoint Janet Holdridge to *Part-time Clerk to the Town Clerk*, as requested by the Town Clerk, for the Year 2011.

The resolution was unanimously adopted.

11) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that each Department Head, elected and/or appointed, shall be the *Records Access Officer* for their particular department, under the direction of the Records Management Officer/Town Clerk for the Year 2011.

The resolution was unanimously adopted.

12) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT

RESOLVED, that the *Records Advisory Board* shall appoint and consist of the Town Supervisor, Town Attorney, Town Clerk and Town Historian in accordance with the State Archives and Records Management Administration (SARA) for the Year 2011.

The resolution was unanimously adopted.

13) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Ernest Matthews as *Deputy Superintendent of Highways*, and Bruce Wellington & Dennis Haas as *Working Crew Chiefs for the Orchard Park Compost Site*, as recommended by the Superintendent of Highways for the Year 2011.

The resolution was unanimously adopted.

14) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR COLARUSSO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Judge Phillip Marshall to fill a one-year vacancy for Town Justice, vacated by Judge Debra Chimes, for the Town of Orchard Park Municipal Court, for the Year 2011.

Councilmember Graber recused himself, as he was not part of the interviewing process.

Supervisor Colarusso	Aye
Councilmember Ackerman	Aye
Councilmember Kaczor	Aye
Councilmember Majchrzak	Aye
Councilmember Graber	Recused

The resolution was duly adopted.

At this time, Philip Marshall was sworn in as Town Justice, by his brother, Supreme Court Justice Fredrick Marshall giving the "Oath of Office" as his wife Cheryl Marshall held the bible.

15) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Brigid Lavelle, as *Court Clerk* to Town Justice Edward Pace and Cindy Jondel, as *Court Clerk* to Town Justice Philip Marshall, for the Year 2011, and be it further,

RESOLVED, that the Town Board does hereby appoint Toni Violanti as *Part-time Court Clerk* to the Town Justices, for the Year 2011, and be it further

RESOLVED, that the Town Board does hereby appoint Christina Warmington & Denise Scutt as *Police Matron(s)* to the Orchard Park Police Department for the Year 2011.

The resolution was unanimously adopted.

16) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby designate Commonwealth Electrical Inspection Services to perform *Electrical Inspections* in the Town of Orchard Park for the Year 2011, as recommended by the Building Inspector.

The resolution was unanimously adopted.

17) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Anna Willems as *Recreation Specialist/Senior Director* for the Orchard Park Senior Center for the Year 2011.

The resolution was unanimously adopted.

18) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Dennis Buczkowski, Wende Mulawka & Elise Able as *Part-time Dog Control Officer's*, for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

19) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby appoint Councilmember Edward Graber as the *Affirmative Action Officer* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

20) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Councilmember Nan Ackerman as the *Americans with Disability Act Coordinator* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

21) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Jacqueline Kaczor as the *Bingo Inspector* for the Town of Orchard Park for the Year 2011.

Supervisor Colarusso	Aye
Councilmember Ackerman	Aye
Councilmember Kaczor	Rescued
Councilmember Majchrzak	Aye
Councilmember Graber	Aye

The resolution was duly adopted.

22) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that all Town Board Members are hereby appointed *Fire Wardens* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

23) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Police Officer William Hanrahan as *Disaster Coordinator* and the Building Inspector Andy Geist, Deputy Highway Superintendent Ernie Matthews and Richard Mrugalski, Principal Engineering Assistant in the Engineering Department as *Assistant Disaster Coordinators*, for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

24) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Suzanne Kulp as *Town Historian* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

25) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the *Agreement* with Lucy Curley & Co., as *Grant Writer & Consultant* for the Town of Orchard Park, for the Year 2011.

The resolution was unanimously adopted.

26) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Edward Leak as *Recreation Director* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

27) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that all salaries as set forth in the *Wage Scale* for non-union employees whose salaries are included in the General Fund, Part Town Fund and Special Districts Fund are hereby adopted for the Year 2011, and be it further a copy of set forth Wage Scale shall be attached to these minutes.

The resolution was unanimously adopted.

28) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that all *paydays* for the Town of Orchard Park Employees, including Elected Officials, are hereby established on a biweekly basis to begin on January 14, 2011.

The resolution was unanimously adopted.

29) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby establish the *mileage rate* of \$.42 per mile for the Town Personnel when their private vehicles are used for official business for the Year 2011.

The resolution was unanimously adopted.

30) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town of Orchard Park *official depositories* for all funds for the Year 2011 are hereby authorized as follows: JP Morgan Chase, Bank of America, Key Bank, HSBC, M&T, Citizens Bank, Evans National Bank, First Niagara Bank & Five Star Bank, and that all Town Offices & Department Heads are directed to make daily deposits in designated depositories on all monies received.

The resolution was unanimously adopted.

31) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign and execute the "*Town of Orchard Park Investment Policy*" Pursuant to State Law §10 & 11 of the General Municipal Law

The resolution was unanimously adopted.

32) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby authorize the following *Daily Bank and/or Petty Cash Funds* for the Year 2011: Town Clerk – \$800.00; Police Department – \$100.00; Town Justice – \$200.00 and the Recreation Department – \$100.00.

The resolution was unanimously adopted.

33) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board is hereby authorizing the following personnel to attend the *Association of Towns Conference in New York City, February 19 - 23, 2011*; Town Board Members, Town Clerk, Town Attorney, Deputy Town Attorney, Town Engineer, Town Justices, and the Chief of Police, and be it further, the appointed employees attending the conference is hereby authorized an *expense account* of not more than \$65.00 per day (not including travel or housing) and be it further

RESOLVED, that the Town Board does hereby designate the Supervisor & Town Engineer as *Delegate's* to the *2011 Association of Towns Conference*.

The resolution was unanimously adopted.

34) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to make *purchases*, pursuant to the *procurement policy* as adopted by the Town Board, and subject to review or according to permissible legislation for the Year 2011, and be it further

RESOLVED, that the Sewer and Water Department is hereby authorized to make *purchases* for equipment, tools and supplies to the extent of \$250.00 without prior authorization from the Town Board, subject to review or according to permissible legislation for the Year 2011.

The resolution was unanimously adopted.

35) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby direct all Departments Heads (except the Highway Superintendent and the Sewer & Water Department) to use *Purchase Orders*, supplied by the Supervisor, on all purchases \$100.00 and over for the Year 2011.

The resolution was unanimously adopted.

36) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the filing of the *2010 Supervisor's Annual Report*, with the Town Clerk is hereby directed within ninety (90) days following the close of last Year, and be it further, the Town Clerk is hereby directed to *publish due notice* of the filing of the Supervisor's Annual Report within ten (10) days in the Orchard Park Bee, the official newspaper for the Town of Orchard Park.

The resolution was unanimously adopted.

37) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that all *claims* against the Town in the Year 2011, are hereby authorized only if made on the certified form stipulated under Section 118 of the Town Law and properly signed by the claimant and authorized by the individual Department Head.

The resolution was unanimously adopted.

38) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby designate the "*Orchard Park Bee*" the *Official Newspaper* for the Town of Orchard Park for the Year 2011.

The resolution was unanimously adopted.

39) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that starting hereafter tonight's meeting, for the Year 2011, the Town Board does hereby schedule the Official Public Town Board Meeting, where public comment will be accepted, at 7:00 P.M. for the fourth (4th) Wednesday of each month in the Orchard Park Municipal Center Board Room, and be it further, the Public Work Session prior to the Town Board Meeting will be scheduled for 6:00 P.M. in the Supervisor's conference room, and be it further

RESOVLED, that all the Town Board Public Work Session's for the first (1) second (2) third (3) and possibly the fifth (5) Wednesday of each month will be scheduled for 6:00 P.M., at the Orchard Park Municipal Center, in the Supervisor's Conference Room, unless an executive session is called for, or otherwise notified, and be it further

RESOLVED, that the Town Board reserves the right to conduct official business at all Public Work Sessions that are scheduled on Wednesday of each week.

The resolution was unanimously adopted.

40) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby adopt the *Employees Rules & Regulations and the Police Department Rules, Orders & Regulations* (subject to review & advice of Town Counsel) and that the Department Heads and/or Employees shall not change the rules or regulations without the authorization of the Town Board, for the Year 2011, and be it further

The resolution was unanimously adopted.

41) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby adopt the *Water, Sewer and Road Specifications* for the Year 2011.

The resolution was unanimously adopted.

42) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Richard Zajac to the *Zoning Board of Appeals* for a five (5) year term ending December 31, 2015, and be it further

RESOLVED, that the Town Board does hereby appoint Dwight Mateer as *Alternate to the Zoning Board of Appeals* for the year 2011, and be it further

RESOLVED, that Jo Ann Litwin is hereby designated *Chairwoman of the Zoning Board of Appeals* for the year 2011.

The resolution was unanimously adopted.

43) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint William McNamara to the *Planning Board* for a seven (7) year term ending December 31, 2017, and be it further

RESOLVED, that the Town Board does hereby appoint Henry Heppner as *Alternate to the Planning Board* for the year 2011, and be it further

RESOLVED, that the Town Board does hereby designate John Bernard as *Chairperson of the Planning Board* for the Year 2011, and be it further

RESOLVED, that the Town Board does hereby appoint Remy Orffeo to *Part-time Planning Coordinator* for the Year 2011.

The resolution was unanimously adopted.

44) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Andy Sako, Ann Bergantz, Frank Newton and George Schichtel, to the *Conservation Board* for the Town of Orchard Park, for a two (2) year term ending December 31, 2012, and be it further

RESOLVED, that the Town Board does hereby appoint Roland Pigeon as *Alternate* to the *Conservation Board* for the year 2011, and be it further

RESOLVED, that the Town Board does hereby designate Richard Schechter as *Chairman of the Conservation Board* for the Year 2011.

The resolution was unanimously adopted.

45) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby adopt all orders in the matter of *Speed and other Traffic Regulations* in the Town of Orchard Park, and these orders of Speed and other Traffic Regulations are filed in the Town Clerk's Office for the Year 2011, and be it further

RESOLVED, that the Town Board does hereby appoint the following to the *Public Safety Committee* for the Year 2011: Chief of Police Andrew Benz, James Lawicki, Greg Miller, Roland Pigeon, Barbara Bernard and Dan Neaverth, and the *Chairperson* will be decided by the board for the Year 2011.

The resolution was unanimously adopted.

46) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the Orchard Park *Economic Development Committee* for the Year 2011: Edward Starosielec, Jack Bertsch and John Murray.

The resolution was unanimously adopted.

47) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Angela Miller, for a five (5) year term ending December 31, 2015, to the *Board of Ethics* for the Town of Orchard Park, and be it further, the *Chairperson* will be decided by the board for the Year 2011.

The resolution was unanimously adopted.

48) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Julie Berkowski-Mampe to the *Recreation Commission* for the Town of Orchard Park for a seven-(7) year term ending December 31, 2017, and be it further, Audrey Ramage is hereby designated *Chairperson of the Recreation Commission* for the Year 2011.

The resolution was unanimously adopted.

49) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Trails Task Force Committee* for the Year 2011: Ann Bergantz, Roland Pigeon, Bruce Roche, Ed Rider, Lyle Toohey, Audrey Ramage, Julie Schechter, Paul Bodden, Peter Swartwout, Jim Craw and Bob Case, and be it further, Ann Bergantz is hereby designated *Chairperson of the Trails Task Force Committee* for the Year 2011.

The resolution was unanimously adopted.

50) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Youth Bureau* of the Town of Orchard Park for the Year 2011: Joan Holl, Philip Murray, Robert Farwell, Louise Flynn, Wendy Gloss, Jon Wolf, Dave Rebmann, Former Chief of Police Sam McCune, Chief Police Andrew Benz, Detective John Payne, Councilmember Nan Ackerman, Town Attorney Len Berkowitz, Town Justice Philip Marshall and the Principal Jon Wolf from the Orchard Park School District, and be it further, Dave Rebmann is hereby designated *Executive Director of the Youth Bureau and the Executive Director of Youth Services*.

The resolution was unanimously adopted.

51) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER GRABER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER GRABER, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *North Buffalo Architectural Overlay District Board* for the Year 2011: Thomas Jaeger, Andrew Sako and John Bernard.

The resolution was unanimously adopted.

Supervisor Colarusso reviewed the duties and responsibilities involved with running the Supervisor's office, and stated that the Town Board members and the Supervisor must work together to review and evaluate all the issues that come before them, and then make decisions for the Town. It takes a lot of time to do this, and with going to a three member board next year, adjustments have to be made. The Town Board does not want to have to go to the expense of hiring outside help to get the work done, which is one of the reasons for more work sessions. Supervisor Colarusso stated that if any resident has an issue to be addressed prior to the one meeting a month, they can call her office for help.

On motion by Supervisor Colarusso, seconded by Councilmember Ackerman, the *2011 Organizational Meeting* for the Town of Orchard Park was adjourned at 6:53 PM (local time).

Respectfully submitted,



Carol Hutton
Town Clerk