

A Meeting of the Town Board of the Town of Orchard Park, Erie County, New York, was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park, New York on the 4th day of January 2017 at 7:00 PM, the meeting was called to order by Supervisor Keem and there were:

PRESENT AT ROLL CALL:	Patrick J. Keem	Supervisor
	Eugene Majchrzak	Councilman
	Michael Sherry	Councilman
	John C. Bailey	Town Attorney
	Remy Orffeo	Town Clerk
	Wayne Bieler	Town Engineer
	Andrew Geist	Building Inspector
	Frederick Piasecki, Jr.	Highway Superintendent
	Mark Pacholec	Chief of Police

Supervisor Keem read into the record the following: “If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics.”

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby approve the Regular Town Board Meeting Minutes held on December 21, 2016, Executive Sessions: December 21 & 28, 2016, and be it further

RESOLVED, that the reading of these minutes be dispensed with as each member of the Town Board has previously received copies thereof.

The resolution was unanimously adopted.

Old Business # 1 Revise Position from Full Time to Two Part Time Associates

2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

WHEREAS, the Town of Orchard Park created the Assistant Network Coordinator position by Board resolution in June of 2012, and

WHEREAS, since that time the Town of Orchard Park has hired two part-time employees to cover the responsibilities and duties intended for a full time Assistant Network Coordinator.

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby create two part-time Assistant Network Coordinator positions, and the duties and responsibilities initially intended to be borne by the full-time Network Assistant Coordinator are to be shared between the two part-time Network Coordinators whose positions are created hereby.

The resolution was unanimously adopted.

New Business #1 Adopt "A Strategic Plan for the Orchard Park Town Council"

3) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

WHEREAS, strategic planning seeks to establish a clear vision and priorities, as well as realistic goals and objectives, and

WHEREAS, strategic planning focuses human, materiel, and financial resources on key priorities, and

WHEREAS, strategic planning affords an opportunity to develop consensus solutions to long-term issues, opportunities, and/or challenges, and

WHEREAS, strategic planning can enhance and facilitate the assessing of performance, and

WHEREAS, The Town of Orchard Park has conducted various work sessions in the effort to create such a strategic plan for the Town of Orchard Park, and

WHEREAS, a draft of such plan entitled "Value-Drive Government: A Strategic Plan for the Orchard Park Town Board: 2017-2019" has been developed.

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby adopt the strategic plan for Town Government entitled "Value-Driven Government: A Strategic Plan for the Orchard Park Town Board: 2017-2019."

The resolution was unanimously adopted.

New Business #2 Apply for NYS Achieves for LGRMIF under Inactive Records

4) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

RESOLVED, that the Town Board does hereby authorize Supervisor Patrick Keem and Town Clerk Remy Orffeo to apply to New York State Archives for a LGRMIF individual services grant under the "Inactive Records" category in an amount not to exceed \$75,000.

The resolution was unanimously adopted.

New Business #3 Not on Agenda

5) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby authorize Connie Fitzpatrick to call for civil service list for Police.

The resolution was unanimously adopted.

BUSINESS FROM THE FLOOR

James Arlotta wanted to go on record that he has concerns regarding the police department profiling people with mental disabilities.

ELECTED OFFICIALS & DEPARTMENT HEADS

Councilman Sherry spoke about the Strategic Planning Process with the Mission, Vision, and Strategic Priorities for the year.

Supervisor Keem recapped the town initiatives for 2016 which included Green Lake dredging, dam reconstruction, the Municipal Building parking lot including wheel chair access, Philson Drive reconstruction, and the Community Activity Center vote that passed in November. In 2017 the town will move ahead with the design and construction of the Community Center, equipment and maintenance of town playgrounds, reconstruction of Burmon Drive, and complete projects on Draudt Road and Hazel Court. Additional 2017 projects include improving technology infrastructure including the phone system which is over a decade old, and also increase our internet connection speed and a backup plan.

Police Chief Pacholec mentioned the ‘storm’ that is forecasted for the town and remind people to use safe driving skills.

Highway Superintendent Piasecki mentioned highway around town and when his crews have a break from plowing, they are out picking up brush and discarded Christmas trees which jump start the mulch.

BUDGET TRANSFERS

6) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

RESOLVED, that the Town Board hereby authorizes the following 2016 Budget Transfers from the Orchard Park Highway Department:

<u>From:</u>	<u>To:</u>	
DA 5110.0416 Highway Gas & Oil	DA 5142.0402 Highway Snow Supplies	\$10,840.70
DA 5140.0416 Highway Brush, Gas & Oil	DA 5142.0402 Highway Snow Supplies	\$12,464.52

The resolution was unanimously adopted.

7) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

RESOLVED, that the Town Board does hereby authorize the approval of all entries on Warrant # 1 following auditing by members of the Town Board and in the funds indicated:

General Fund	\$60,377.88
Public Safety Fund	\$18,724.77
Part Town Fund	\$1,771.27
Risk Retention	\$0
Cemetery Fund	\$0
Highway Fund	\$37,734.80
Special Districts	\$139,258.60
Trust & Agency	\$11,857.95
Capital Fund	\$0

The resolution was unanimously adopted.

8) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby receive and file the Building Inspector's Report for December 2016.

The resolution was unanimously adopted.

There being no further business, on a motion by Supervisor Keem, seconded by Councilman Majchrzak, the meeting adjourned at 7:59 pm (local time).

Respectfully Submitted,

A handwritten signature in cursive script that reads "Remy C. Orffeo".

**Remy Orffeo
Town Clerk**