

Minutes of the meeting on June 6, 2016 of the Historical Preservation Board of the TOWN OF ORCHARD PARK, Municipal Center, Historic Preservation Office, S4295 South Buffalo Street, Orchard Park, New York at 7:00 PM, present were the following:

MEMBERS PRESENT: Norm Stoj, Chairman
Henry Heppner
Ryan Keem
Thomas Jaeger
Mike Sherry, Town Board Liaison

**APPROVED
MINUTES**

EXCUSED: Michael Stock
Suzanne Kulp
Bradley Rauch
Wayne Bieler

OTHERS PRESENT: Danielle Ostrander, Recording Secretary

The meeting was called to order at 7:00 P.M. by Chairman Norm Stoj.

APPROVAL OF MINUTES

Mr. Heppner made a MOTION, seconded by Mr. Keem, to APPROVE the minutes from the April 4, 2016 meeting.

MINUTES UNANIMOUSLY APPROVED.

1.) Designation of 7690 Ellicott Road

The Board reviewed the application from Cheryl Hall, the homeowner, and saw no problem with it.

Mr. Jaeger made a MOTION, seconded by Mr. Heppner, to APPROVE the application as submitted for designation at 7690 Ellicott Road and recommend the Town Board designate it.

MOTION UNANIMOUSLY APPROVED.

2.) Update on Designation of Properties

- a.) 5575 Big Tree Road, Owner: Grucella
- b.) 4528 Freeman Road, Owner: Bihr

Chairman Stoj mentioned how the Town Clerk is in possession of both applications at the time. There was a hold up on them because there was a certification page at the end where the owner signature part needed to have the owners print their name on the application along with their signature, so Chairman Stoj had the applicants re-sign the page and it was resubmitted to the Town Clerk. They will be placed on the Town Board agenda for the next meeting now and designated before the next Historic Preservation Board meeting.

3.) Landmark Society Meeting

Chairman Stoj attended the Landmark Society meeting on May 5th-7th in Albany. He mentioned how it was a nice meeting and that he picked up the CLG training manual that is on a CD for the Board to look at and hopefully be able to put on the Town Website. Chairman Stoj spoke with James Spinelli, who is our new regional CLG representative. He attended a CLG training session, a walking tour of Troy, a lecture on preservation in the Adirondacks, a mayor's presentation on what they have done for preservation and some of the issues they have had, and a key note speaker presentation with Congressman Toluca, who is big on preservation. Chairman Stoj met with a few people from East Aurora and Hamburg and discussed what they have been able to do with preservation in their areas.

Next year's Landmark Society meeting will be located in Rochester.

4.) New/Old Business

(a.) Board Size

Chairman Stoj mentioned how he spoke with James Spinelli and that Mr. Spinelli thought our Board was a little unusual because the Board size is usually closer to five (5) to seven (7) members. The Board discussed how the by-laws of the Board need to be looked at to see exactly how many Board members are supposed to be on the Board to see if the number of the members can be decrease from nine (9) to seven (7). It was mentioned how some homeowners have expressed interest in becoming part of the Board. It was concluded that the Board needs to be at nine (9) members per the by-laws and will be left like that.

(b.) Board Sub-Committees

Chairman Stoj thought it might be good to assign members of the Board to certain issues like taxes, ordinances, or the history of the homes. This can help get the Board more active and if a specific issues comes up it can be directed to the member that "specializes" in that issue. It was discussed that Mr. Jaeger will take the lead on being the architectural resource, Chairman Stoj will handle any ordinance questions, Mrs. Kulp could probably handle the history of the homes, Mr. Heppner could handle the press releases for the newly designated homes, and then it can be discussed later on who could possibly look in to grants and tax issues and other items like that.

(c.) Town becoming CLG with the Village

It was discussed how Mr. Jaeger will try to set up a meeting with the Village Mayor to help the Village become a CLG with the Town. The Village and the Town would be two (2) separate CLG's that could work together.

(d.) Signs

Mr. Heppner received an estimate from Santoro Signs based on a rough sketch of what the Board planned to have the signs look like. There were three (3) different options for the Board to look at and review.

The next meeting will be on Monday, August 1st at 7:00 PM in the Historic Preservation office on the 1st floor.

There being no further business, the Chairman adjourned the meeting at 8:25 P.M.

DATED: 6/6/2016
REVIEWED: 6/6/2016

Danielle Ostrander
Historic Preservation Board Secretary

Norm Stoj, Historic Preservation Board Chairman